



Andhra Pradesh Forest Department Code - Vol - II - Appendix - 24

APPENDIX – 24

(Section 114)

Monthly D.O. report of _____ Conservator of Forest _____ Circle.

PART – A

General Review

1. Protection of forests and Wild Life.
2. Progress of Development works.
3. Field Inspections and results.
4. Complaint cases (Resume and nature of disposal).
5. Progress or reservation of Forest blocks.
6. Forest Conservation Act cases pending in the Circle.
7. Surprise inspections in Divisions and Ranges.
8. Disposal of disciplinary cases.
9. Important events in the Circle (pertaining to Forest dept).
10. Research and Development Works/Working Plan/Wild Life and Social Forestry works (For special circles).
11. Inspection of Forest Blocks.
12. Quarterly review of Forest Offences.
13. Inspection of old plantations.

Conservator of Forests, Circle. _____

PART-B

Annexure – I

Disciplinary Cases

Year	No of cases pending	No of Cases disposed	No of cases received during the month	Total
1.	2.	3.	4.	5.

Annexure – II

Complaint Cases.

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Year	No of cases pending	No of Cases disposed	No of cases received during the month	Total
1.	2.	3.	4.	5.

Annexure – III

Reservation Cases and their stage (u/s 4, 15, and 24 and unnotified blocks)

Annexure – IV

Audit paras and Audit Objections.

Year	Paras pending	Paras disposed	Reasons for delay in disposal	
1.	2.	3.	4.	5.

Annexure – V

Forest Conservation Act Cases – (No cases pending their present stage).

1. Under protection of forests, details of major destruction, if any and areas encroached during the month (progressive total of encroachment should also be given) be included.
2. Under progress of Development works, details under each Scheme (plan/Non-plan) and their progress should be mentioned.
3. Under field inspections, details of inspections may be mentioned, field inspection reports need not be enclosed.
4. Under Inspection of forest blocks, comments should be on general protection, state of boundaries, encroachments, Wild Life etc.,
5. Under inspection of old plantations, the plantations more than 3 years old should be selected.